

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CAPTION: **Parking Accommodations for seventy-eight (78) vehicles**
CONTRACTOR: **SP Plus Parking (formerly Central Parking)**
PROGRAM AGENCY: **Department of Consumer and Regulatory Affairs (DCRA)**

FINDINGS

1. AUTHORIZATION:

D.C. OFFICIAL CODE §2–354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The Government of the District of Columbia Office of Contracting and Procurement (OCP), on behalf of the Department of Consumer and Regulatory Affairs (DCRA) has an immediate need for the continuation of parking accommodations for seventy-eight (78) vehicles, which include seventy-three (73) government-owned vehicles and five (5) contract vehicles. One of the five spaces include one reserved parking space. These spaces are not provided as part of the lease agreement in the building located at 1100 4th Street, SW Washington, DC which houses DCRA's central offices.

3. ESTIMATED REASONABLE COST:

The anticipated cost of \$218,000.00 is fair and reasonable.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

- A. DCRA supports a thriving community of residents, businesses, and visitors through diligent protection of health and safety and equitable administration of regulation and compliance in the District of Columbia. Department inspectors, investigators, community outreach staff and other staff travel to locations across the District daily to perform daily duties from DCRA's headquarters. DCRA is also a lead agency on damage assessment for the District under the District's Emergency Response Plan.
- B. DCRA is an emergency response agency and the accessibility of vehicles is critical to ensure the agency responds quickly in emergency situations as well as daily operations such as timely inspections and investigations.
- C. SP Plus Parking (formerly Central Parking) is the only parking garage in close proximity to DCRA's headquarters that have the space to accommodate seventy-eight (78) vehicles. SP Plus Parking provides a secured 24/7 parking garage below the building that the DCRA leases and directly across the street at 1101 4th Street, SW, Washington, DC.

D. Market research was performed of five additional parking vendors within an eight (8) block radius of 1104 4th Street, SW, Washington, DC and confirmed that either no commercial spaces are available or that they were unable to accommodate 78 vehicles.

E. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Ernest Chrappah, Director

5. CERTIFICATION BY THE CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that [no response was received]. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Alvin N. Stith
Contracting Officer

6. DETERMINATION:

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under Section 402 or 403 of the District of Columbia Procurement Practices Reform Act 2010 (D.C. Law 18-371; (D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George A. Schutter, III
Chief Procurement Officer